



Triple Creek Ranch

RIDER HANDBOOK

V.1

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01:

WELCOME TO TRIPLE CREEK RANCH

Welcome to the TCR Riding School Handbook. Thank you for selecting us for your horseback riding instruction. This document will provide a comprehensive roadmap for your rider and your family's riding journey with Triple Creek Ranch.

Triple Creek Ranch proudly offers one of the most extensive programs in the country and is competitive with riding schools across the world. TCR Riding School operates as a professional, progressive program, offering as much of a varied education as possible, but most importantly, establishing a solid foundation on which to grow. In pursuit of that mission, we have instructors in place to meet levels and goals, Beginner, Intermediate and Advanced riders. We welcome you to communicate with your instructor, as well as Lynn, to make sure your riding education needs are being met.

In our riding program, we are proud of providing a strong foundation for our riders, establishing a basis for whatever your student chooses to do in their riding career. This foundation takes strength, focus, and most of all, time. Riding is a sport filled with detail, muscle memory, and repetition. TCR believes in not pushing a rider beyond what their capabilities or skills allow, and this process is not to be rushed. Students can and should be challenged but we do not push students, nor do we allow them to move further or more quickly than what they are ready for.

TCR employs instructors and trainers who are highly qualified to teach all levels of riding, however due to the progressive nature of our program, we maintain specific days of the week for each level of riding.



02:

MEET OUR STAFF

Lynn McChesney

Owner, Operator

Lynn comes from a family of lifelong, passionate equestrians and established TCR in 1991. She has a lifetime of experience with incredible mentors, and has created a phenomenal equestrian community for youths and adults. Lynn has three sons and two grandsons, with her youngest son, Zack McChesney, acting as her right hand at TCR. Lynn's greatest joy is sharing her love of horses and wealth of experience with anyone who wants to learn about and love these amazing animals. Watching people enjoy horses is her greatest pleasure.



Lynn's Roles at TCR:

- Administration
- Scheduling Lessons
- Client Communication
- Facility Management
- Horse Show Manager
- Summer Camp Director

Becca Caulfield

Head Trainer

Becca has been involved in the horse industry since 1999, and in a professional capacity since 2009. With degrees in Equine Science, Business, and Psychology, she brings a unique perspective to teaching horses and helping students meet their goals. Becca's passion is introducing horses and riders to the sport of eventing and traveling nationally for USEA horse trials. In addition to her time at TCR, she is working towards obtaining her ICP certification, volunteers on the board of Area IX, and retrains off the track thoroughbreds. Triple Creek has been her home as a trainer since 2014 and she absolutely loves the incredible community, beautiful facility, and wonderful horses.



Becca's Roles at TCR:

- Training Services
- Riding School Manager
- TCR Show Team Coach
- Triple Creek Eventing Coach
- Advanced Riding Trainer
- Horse Purchasing Agent

Kate Flemming

Intermediate Instructor

Kate Flemming brings to us a wealth of experience from the AQHA, APHA, and 4H worlds. She has degrees in Equine Science and Business and specializes in bringing along our Intermediate riders during the week. Her passion is developing riders to achieve confidence, harmony, and balance with their horse. Kate is an excellent addition to our coaching staff at TCR and brings clear communication and smiles to our program.



Kate's Roles at TCR:

- Tuesday/Thursday/Friday Instructor

Taia Greco

Weekend/Beginner Instructor

Taia grew up on her family's hunter/jumper facility in California where she began riding at a young age. She spent her junior years competing on the "A" circuit, specifically in equitation, before switching her focus to working with young horses. She is finishing up her BA in Integrative Physiology at CU Boulder, and enjoys working with her off the track thoroughbred, "Zen". Taia is excited to share her passion for teaching, helping students develop their equitation skills, and focusing on the importance of the relationship between rider and horse.



Taia's Roles at TCR:

- Weekend Instructor

Lauren Craig

Assistant Instructor

Lauren Craig has been a passionate part of the Triple Creek Community since 2019. She began as a working student for Head Trainer, Becca, and has dedicated herself to becoming an exceptional horsewoman. Lauren is an instructor on the weekends, Lynn's assistant barn manager, and Becca's training assistant during the week. Lauren's greatest passion is sharing her knowledge with new riders, taking care of her beloved animals, and eventing.



Lauren's Roles at TCR:

- Saturday Instructor
- Assistant Barn Manager
- Becca's Assistant/Groom
- Summer Camp Instructor

Zack McChesney

Facilities Manager

Zack McChesney is tasked with the huge job maintaining TCR's high standards around the barn and property. Zack, as Lynn's son, has been raised at Triple Creek Ranch since he was 2 years old and he has always known that this was his forever home and his career. He has a deep love of the land surrounding our barns, the horses he cares for, and all the details and hard work that goes into keeping it all running.



Zack's Roles at TCR:

- Property and facility maintenance
- Wildlife management
- Security/barn night checks
- Snow removal
- Feeding management and storage

Cesar Rascan

Head Caretaker

Cesar brings to TCR a lifetime of experience caring for horses. He has worked for some of the area's largest facilities and his background includes foaling, vet care, and nutrition. He provides the Monday-Friday care for our boarding and lesson horses as well as the daily care of the facility. With his cheerful disposition, we know that Cesar is absolutely the best in the business. Cesar lives in Longmont with his wife, two daughters, and son.



Cesar's Roles at TCR:

- Feeding 3 times/day
- Turn out and blanketing
- Supplement and medication administration
- Daily arena maintenance
- General support of all areas of the community

Claudia Kean

Barn Support

Claudia has been riding most of her life, starting in the early '60s in the forests and trails of northern Virginia. She has ridden horses all over the world and competed in both eventing and dressage. After raising a family, enjoying a career in middle school education, and founding an educational student travel non-profit company, Claudia is back in the horse world thanks to Triple Creek Ranch and her beloved partner "BB". Claudia is an essential part of the Barn Management Team and is thrilled to be part of this wonderful community!



Claudia's Roles at TCR:

- Barn organization including charts, cleaning and boarder support
- Sunday turnout/blanketing

Holly Anderson

Horse Care/Barn Support

Holly has been an important part of TCR since its doors opened in 1991 and has worked in just about every area of the barn over the years. She is experienced with vet care, feeding, emergency care for the horses, as well as facility maintenance. Holly owns Jazzy and Annie in the pasture and loves riding on the trail. She also enjoys a full time career in real estate.



Holly's Roles at TCR:

- Evening feeding
- TCR Horse Shows:
Hunter/Jumper-Gate Keeper,
Dressage-Scoring

Lisa Ellert

Communications

Lisa has been a valued member of the TCR community for many years as a student and boarder, and most recently has been brought on as support for Lynn on the administration side. She has a strong background in communications and is excellent at welcoming new students, getting students and campers into the program, and promoting TCR.



Lisa's Roles at TCR:

- Camp enrollment



03:

ABOUT THE BARN

TCR Mission Statement and Values

‡ Mission Statement

At Triple Creek Ranch Riding School, we believe in the well-rounded development of a passionate equestrian. Through a team of highly qualified, dedicated instructors and trainers, TCR believes in impeccable horsemanship, positive contribution to the community, having integrity at all times, and upholding our TCR values.

‡ TCR Community Values

Triple Creek Ranch is a community of employees, boarders, riders, lesson students, and parents who have a common love of the horse, and have a desire to be a part of a growth-minded culture. We are working to better ourselves both in and out of the saddle and agree to the following values.

1. **Safety:** Above all, doing our best to keep ourselves and our horses safe.
2. **Integrity:** Being honest and doing what is right..
3. **Respect:** Treating ourselves and others the way that we would like to be treated.
4. **Responsibility:** We believe in the development of a team, modeling example behavior, and embracing opportunities to contribute.
5. **Sportsmanship:** Bringing a desire to learn to the saddle, both in practice and competition. Valuing moments over ribbons. Embracing leadership.
6. **Gratitude:** Knowing that no matter what our level of commitment or level of competition, it is a huge privilege to be riding, and we treat every ride in that way.

Rules of the Barn

Barn Rules must be followed at all times. Thanks for your cooperation.

‡ General Property Rules

1. DRIVE SLOWLY down the driveway and into the barn parking lots. Be cautious of horses, children, and small animals. If you are caught speeding on premises, you will be fined \$50.00.
2. Do not drive in between the two barns. This area is reserved for horse traffic, veterinarians, and horse trailers only. Go around the west side of the barn for parking.
3. There is no parking allowed on the north side of the indoor arena (near the port-o-potty).
4. Call "door" and "gate" when entering and exiting the indoor arena, especially when raising and lowering the garage doors.
5. All riders must have a signed release form before riding or handling horses.
6. Helmets are required at all times around the horses, including when going into pastures/pens to get lesson horses.
7. Supervision may be required for younger students getting horses from pasture. Check with your instructor.
8. No small children or family/friends sitting on horses/ponies.
9. No small children, strollers or family members in the alleyway of the barns. Observers must stay in the front of the indoor barn, by the benches to watch their riders. One member of the rider's family can be with the rider and horse while tacking up. Others must wait outside.
10. Children must be supervised and are not permitted to roam around the TCR grounds or on the playground to play alone. Adults bringing children/sisters/brothers/friends must be responsible for those under their care while your child is riding in order to keep them safe from cars, horses, tractors, ponds and any water, and any other dangers on the property.
11. Supervision is required at all times around water. No swimming in the ponds or lakes. Do not let children throw the rocks off the dam into the pond.
12. Everyone must ask permission to pass a cross-tied horse. To allow another horse to pass your horse, always unfasten the cross-tied horse. Never allow another horse to go underneath.
13. Visitors are not allowed to enter any stall, run, pasture or paddock. Use caution when passing horses with their heads out. Not all horses are friendly and most become very excited and may bite near feeding time and turn-out time. Do not feed any of the horses without permission.
14. Be respectful and follow all instructions given by instructors and staff of Triple Creek Ranch.
15. No dogs are allowed at Triple Creek Ranch other than those belonging to the owner of TCR and those approved by her.

⚡ Lesson Rules *(includes TCR horses and personal horses under Head Trainer care)*

Please be aware that all of our rules are designed to provide a safe environment for your child. At all times, children must be respectful and follow any directions given to them by all instructors or staff members of Triple Creek Ranch.

- Helmets must be worn while riding.
- Cancellation and No Show Policy: Triple Creek Ranch requires a 24-hour notice for canceling any scheduled lesson or booked activity. Failing to do so may result in the charge of the full lesson/activity fee and payment is required prior to scheduling future lessons or activities. If you are a 'No Show' to the scheduled lesson time, you will be charged for the lesson/activity.
- Arrive 30 minutes ahead of scheduled lesson/ride time in order to tack up your horse. Allow roughly 30 minutes after your lesson to untack, clean, and put all equipment back in its proper home. Students who arrive late may not be allowed to participate in their lesson.
- Your instructor will contact you if your lesson is being canceled due to weather. If you do not hear from your instructor, you should assume your lesson is being held.
- Adults should sign-in riders using the proper instructor's log-in sheet and submit payment each and every time they have a lesson.
- Before a rider leaves the premises, they must properly clean and store all of the equipment they used, clean the areas they used, and then check out with the trainer.

⚡ Lesson Attire

Triple Creek Riders are expected to have a clean, neat and tidy appearance (also called turnout) when attending lessons or representing Triple Creek Ranch. A professional turnout shows that the rider takes pride in their lessons and their presentation to their instructor.

At minimum, riders must wear long pants (no jeans), riding boots with a heel, half chaps, and helmet. Shoulders should be covered, no tank tops and a zippered jacket or vest (no hoodies, as riders must dismount to take off a sweatshirt). Hair should be neatly pulled back and out of rider's sight.

Required Turnout:

- Paddock Boots/Tall Boots
- Half Chaps
- Helmet
- Hair Secured

Not allowed:

- Tank tops
- Hoodies/layers without zip
- Headphones
- “Fashion” boots with zipper on inside of boot

Ideal Turnout

- Collared riding shirt
- Belt
- Riding pants
- Clean horse (free of mud or shavings)
- Clean boots
- Clean tack

These guidelines are in accordance with the Pony Club D3 safety standards and are accepted as industry standard safety precautions when riding. Triple Creek Ranch strives to teach riders to take pride in their riding and their horses at all times, which begins with their turnout to lessons and riding activities.

⌘ Riding Rules and Barn Etiquette

1. There is a limit of 7 riders at a time in the indoor arena.
2. Jumping is not allowed outside of a lesson.
3. Riders are not allowed to switch horses unless approved by Lynn or Head Trainer.
4. If a lesson is in progress when you arrive for a free ride, always ask the instructor for permission to share the arena. Go in the same direction as the lesson and be courteous to learning riders and the instructor.
5. Communicate clearly with other riders by calling “Inside”, “Outside”, “Circle”, etc. Ride left shoulder to left shoulder when passing. When giving a horse a break, you may walk on the inside track but consider that in some instances, staying on the track, even at the walk, is more predictable.
6. If a fall occurs without injury, notify Lynn or the Head Trainer before leaving the property. If an injury occurs, notify Lynn or Head Trainer within 15 minutes.
7. Notify Lynn or Head Trainer of any decision to trail ride over 15 minutes (with your planned route).
8. No riding on the cross-country course without trainer permission.
9. Do not ride or work horses when the outside temperature is under 30 degrees or if lessons have been canceled due to cold.
10. Supervision of children and riders at TCR:
 - a. Children under 14 may not be unsupervised, either riding or generally, unless the parent has made arrangements at least 24 hours in advance with TCR staff.

- b. Riders 14 to 17 may be at TCR unsupervised. However, there must be an adult in sight while they are riding. If the adult refuses this responsibility or must leave the area, the child must find another adult to remain in the area. If there are two or more children ages 14-17, they may ride together and use the buddy system should a problem arise. Otherwise, they must dismount.
 11. Lunging: Should primarily happen in the Round Pen
 - a. Limit lunging in the indoor due to weather as much as possible. If unavoidable, move within the arena so as not to tear up the same path in the footing.
 - b. ABSOLUTELY no lunging in the large outdoor arena.
 - c. NO free lunging in the indoor arena or outdoor arenas. You may use the round pen, if needed.
 - d. Outdoor arena: Please limit riding if the footing is obviously wet due to rain or snow melt, as the footing can be deep and we try to protect the base.
 12. Clean the aisles of manure and from picking horse hooves before your ride.
 13. Pick up manure from the arena and round pen after your ride.
 14. If you are the last person out in the evening, turn off all lights and close all barn doors.
 15. Do not feed or give treats to any horses without permission from a staff member or the horse owner.
 16. Be a courteous barn mate. If you need to borrow something, always text the owner beforehand. Borrowed items must be put back clean and exactly where you found them.
 17. Be a supportive barn mate. Only speak kindly of others at the barn, in the aisles, and in the arena.
-

⌘ Social Media Guidelines

Triple Creek Ranch supports the use of social media to further our mission statement and values. We encourage its use to build community, support other riders, and as a learning tool. However, we have a zero tolerance policy if or when social media becomes a tool for negativity.

Triple Creek Ranch Hashtags

#triplecreekranchcolorado #triplecreekeventing

Please feel free to use these to support our growing social media presence when posting about the facility, lessons or our community.

Guidelines

- All posts from TCR community about TCR should support our mission and values.
- Any online bullying or use of inappropriate comments is unacceptable and will be handled appropriately.
- Any posts referencing breaking the rules as stated in the TCR handbook will be addressed. No posts regarding underage drinking or drug usage will be tolerated.
- Posts will support TCR staff, horses, riders and community members in a positive way.

If an athlete/rider/parent is found to be in violation of these guidelines the following steps will be taken:

- First offense: Written notification to parents and rider with screenshot of questionable post.
- Second offense: Meeting with Owner and Head Trainer
- Third Offense: Penalties as determined by owner and head trainer including but not limited to suspension from lesson program or other TCR programs.

If you are ever in doubt of your content, consider whether it upholds and positively reflects your own values and ethics as well as those of Triple Creek Ranch. Remember, always present a positive image and consider your action's impact on yourself, your team, your family, and TCR.



04:

RIDING SCHOOL, LEVELS + ADVANCEMENT

Introduction to TCR Riding School

The Triple Creek Riding School is the premiere program in the state for the development of complete riders. TCR provides high quality riding lessons to Boulder County and has evolved into a comprehensive program for riders of all ages. We offer services to horse lovers starting with their first lesson to competing on a national level.

⌘ Lessons at Triple Creek

Our highly qualified instructors schedule lessons for 60 minutes at a time. We provide the majority of our lessons in a group format once riders are able to safely steer and control their horses on the arena rail and complete basic figures. Group lessons have been proven to be the most effective teaching method for riding so that students have a visual example during instruction. We also value the camaraderie that the group environment builds.

⌘ Horsemanship Levels

The horsemanship levels developed for Triple Creek riders are a valuable teaching tool for our instructors as well as our riders and parents. The six levels (I-VI) provide clear, measurable goals and a roadmap for progression along the rider's journey.

⌘ TCR's Learning Philosophy

In our riding program, we are proud of providing a strong foundation for our riders, establishing a basis for whatever your student chooses to do in their riding career. This foundation takes strength, focus, and most of all, time. Riding is a sport filled with detail, muscle memory, and repetition. TCR believes in not pushing a rider beyond their capabilities or what their current skills allow, and this process is not to be rushed. Students can and should be challenged, but we do not push students nor do we allow them to move further or more quickly than what they are ready for. This is at the discretion of your instructor.

Beginner, Intermediate, and Advanced Programs

⌘ TCR Beginner Lessons: Levels I-III

Triple Creek exclusively provides Beginner lessons on Saturdays. Our Beginner instructors excel at providing students with a strong foundation in their riding equitation (position in the saddle) and offer a safe and comfortable environment for a student to fall in love with riding.

Riders enjoy learning the skills in Levels I-III. This means that our Beginner riders learn how to tack up and untack their horses, lead them, catch them, balance in the tack, gain complete control at the walk and the trot, and may begin to canter. Lessons are taught in the English saddle. We do not teach jumping on weekends.

Progression

Once a rider is confident with independently tending to their horse on the ground, preparing for riding, putting their horse away, is completely confident at the walk and the trot, and is beginning to canter, the instructor may suggest (as space allows) to progress to the Intermediate instructor at TCR.

Timeline

A rider may remain in the Beginner program anywhere from 6 months to multiple years. Determining factors are: rider's age, maturity, muscle development, consistency in lesson attendance, and above all, the rider's desire to learn.

Programs available to beginner students

- TCR Show Team
- TCR Camp Helpers
- TCR Schooling Shows
- TCR Saturday Helper Program

TCR Intermediate Program: Levels II-IV

As space allows and student progression is evident, your instructor may recommend shifting to our Intermediate instruction program. Intermediate lessons are blended into weekday lessons (generally Tuesdays/Thursdays/Fridays). Intermediate students begin to learn the basics of dressage as well as cementing their equitation over fences.

An Intermediate student is learning at Levels II-IV. In general, this means they are perfecting the canter work, learning some lateral movements, and building their jumping foundation. Students are taking 1-2 lessons/week and are committed to riding as a sport. Students show leadership at the barn, support the communal barn culture, exhibit how to properly maintain equipment, clean up after themselves, and care for their horse with a high level of detail according to best industry practices.

Jumping Lessons at TCR

In order to preserve the safety of our students, we will require a flat lesson in addition to a jumping lesson. This means students must be committed to 2 lessons/week if they are to pursue jumping. Jumping is a skill that is predominantly developed from hours of foundational lessons on the flat. In order to safely pilot a horse over fences, a rider must be putting in the time for their equitation, strength, and stamina. This is only developed from flat and pole work, and reinforced in their over fences work.

Progression

If a student wishes to compete at a higher level beyond that of our on-property shows, they will need to increase their commitment to the sport and advance to the highest levels of education available at TCR. However, we COMPLETELY understand if your rider prefers to enjoy their day-to-day life at the barn and love of horses without competing.

Becca Caulfield is the head trainer at TCR and only accepts students at Level IV and up. This means they are showing and competing at a regional level of showing off-property. Students must own or lease their own horse, as TCR lesson horses do not show off-property. If a student is actively looking for that in 6-12 months time, Becca can accommodate them in her lessons.

Students must be cantering crossrail courses with their correct leads to be considered to move to the advanced lessons at TCR.

Timeline

Students may progress through the Intermediate lessons, with determining factors at a rate of one year or more. The critical skills learned here, as well as the leadership skills at the barn, are absolutely the foundation for being an advanced, polished rider and teammate.

Programs available to Intermediate Students

- 2 Lessons/week
- Jumping lessons

- Leasing horses
- Saturday Lesson Helper
- TCR Camp Helper
- TCR Show Team
- TCR Schooling Shows
- Select clinic opportunities
- Adult Show Team
- Goal Meetings with Instructor/Head Trainer

TCR Advanced Program: Levels IV-VI

A Triple Creek Advanced rider has shown their commitment, not only to the program, but to their own development as a rider and athlete. They have progressed to the point of jumping and cantering small fences, have complete control of their horse at the canter, are completely independent on the ground, and show leadership in the barn with other students. Advanced riders have a commitment to developing their dressage work and improving their connection with their horses.

Riders who progress to lessoning with Becca take a minimum of two lessons/week, lease their own horse, and use practice rides to actively advance the skills learned in lessons. An Advanced rider may be looking at full leasing or owning their own horse if their goals are to show off-property. They also take advantage of weekend opportunities such as clinics, educational programs, and accompany the traveling riders off-property to learn about the showing environment.

Head Trainer, Becca Caulfield, is a proficient Eventing trainer who specializes in the development of the lower level Eventing horse and rider. Triple Creek Eventing travels to local schooling shows, regional USEA Horse Trials, national USEA horse trials and national USEA Championships for qualified riders/horses. Riders typically begin the sport at the Intro level (2'-3") and progress to training level (3'-3") and beyond in Eventing. Triple Creek Eventing has proudly produced riders who are now showing all across the country in Eventing.

Opportunities

- Weekday lessons with Sunday as supplemental make-up day
- Lessons with Becca Caulfield and other trainers supplementing TCR advanced lessons
- Clinic opportunities with high level riders/instructors
- Show Jumping Practices at TCR (seasonally)
- Hauling to Horse Shows
- Coaching at Horse Shows
- Involvement with USEA (United States Eventing Program), USEF (United States Equestrian Federation), and other national programs.
- Horse Purchasing Program

Programs available to Advanced students

- All intermediate/Beginner programs
- Limited Employment/Leadership opportunities at TCR
- Leasing Advanced Horses

TCR Horsemanship Levels

⚡ Level I: Introduction to Horsemanship

This is the basic level for the rider that is beginning their association with horses, whether it is for the first time or getting back into the saddle. This introductory level will teach how to be safe while working with and around horses, and to get an understanding of equine behavior. Riders will learn correct position in the saddle, how to hold the reins properly and basic control at the walk, working on good balance and position. We will introduce how to stop, start, and steer.

Horsemanship:

- ☐ Understands appropriate attire when working with and riding horses
- ☐ Demonstrate knowledge of TCR Safety Rules
- ☐ Identify basic parts of the horse
- ☐ Demonstrate how to approach a horse and places to touch
- ☐ Understands horse's eyesight, visual field and where they are unable to see (blind spots)
- ☐ Aware of the fight or flight response
- ☐ Demonstrates a calm and quiet demeanor around horses while using a calm voice
- ☐ Basic understanding of basic horse behavior, ear language and other signals
- ☐ Basic understanding of horse behavior toward other horses and herd dynamics

Handling: (*able to demonstrate these skills*)

- ☐ Correct Leading; How to hold a lead rope, where to walk/stand
- ☐ Cross tie horse without assistance
- ☐ Tie a quick release knot
- ☐ Correctly bend at the waist (not squat) near horse
- ☐ Keep the grooming area neat and clean
- ☐ Proper use of grooming tools and knowledge of importance
- ☐ Understand how to saddle/unsaddle
- ☐ Basic knowledge of bridling (instructor complete at this level)
- ☐ Care of tack - cleaning and storing

Horse Care:

- ☐ Understand what a healthy horse looks like

Riding Skills: (*able to demonstrate these skills*)

- ☐ Introduction to Arena Etiquette
 - ☐ Calling 'gate' when entering/exiting
 - ☐ Walk horse to the middle of the arena to prepare to mount
 - ☐ Ride left shoulder to left shoulder

- ☐ Calling directions to other riders - 'inside/outside'
- ☐ Know how to prepare to mount
- ☐ Properly mount/dismount
- ☐ Lengthen/shorten reins
- ☐ Demonstrate basic riding position (head, shoulders, hips, heels)
- ☐ Basic control at walk: steering ability
 - ☐ Turn and circle
 - ☐ Reverse directions
- ☐ Stop the horse with control
- ☐ Seated position at the walk
- ☐ Walk without stirrups
- ☐ Two-point position at the walk
- ☐ Ride a short seated trot on lunge line
- ☐ Balance exercises at the walk; example: arms out to the side, hands on hips
- ☐ Ride the horse forward to a walk by squeezing vs. kicking
- ☐ Perform emergency dismount
- ☐ Run stirrups up after riding

Other Skills:

- ☐ Ride Bareback at the walk and have steering control
- ☐ Able to walk outside the arena (lower loop) with instructor walking with horse

‡ Level II: Advanced Beginner Horsemanship

Riders advancing to Advanced Beginner Level II, to continue to master horse care, handling and riding skills. Students will become more efficient in grooming and tacking/un-tacking, gaining the independence to do it on their own. This level emphasizes correct position, balance and control refining their skills to stop, start, and steer. Riders will learn how to perform sitting, posting and two-point at a trot. Trot is introduced using the lunge-line then riders will be able to trot independently.

Riders have knowledge of and are able to demonstrate all of the skills set in Level I

Horsemanship:

- ☐ Understand horse moods and reading horse demeanor
- ☐ Be able to name all of the systems horses use to make decisions
 - ☐ senses, sight, focus, barn/homing instinct, defensiveness, possessiveness, personality, energy levels
- ☐ Demonstrate mastery of TCR Safety Rules
- ☐ Identify differences between and parts of the English/Western saddles
- ☐ Knowledge of colors and markings
- ☐ Principle of Ask, Tell, Make (ATM)
- ☐ Clean tack independently
- ☐ Understanding horses' fear reaction (spooking) and how to handle it
- ☐ Has knowledge of major breeds and general uses

Handling: (able to demonstrate these skills)

- ☐ Halter horse and lead from pen/stall
- ☐ Lead horse through basic maneuvers
- ☐ Independently groom horse
- ☐ Saddle/unsaddle horse (instructor bridles)
- ☐ Knowledge of safe barn etiquette (entering/exiting barn with horses out, stop before passing and safely leading horse around barn)

Horse Care:

- ☐ Recognizing colic and basic understanding of colic issues
- ☐ Recognizing soundness/lameness in horses

Riding Skills: (able to demonstrate these skills)

- ☐ Tightens girth independently before ride
- ☐ Adjust stirrups while unmounted
- ☐ Master control at walk
- ☐ Understanding of use of all 5 aids - Hands, Feet, Seat, Voice, Eyes
- ☐ Drop stirrups/pick up stirrups without hands at walk

- ☐ Balance through turns and circles at the walk and the trot
- ☐ Halt horse using all aides
- ☐ Transition from walk-trot-walk
- ☐ Sitting trot with proper balance
- ☐ Posting trot without using hands to balance
- ☐ Two-point position at the trot without reins or neck to balance
- ☐ Trot without stirrups maintaining position
- ☐ Move between positions confidently and with knowledge of when to use each seat
- ☐ Walk/Trot over poles posting and two-point
- ☐ Able to check and maintain the correct diagonal while posting
 - ☐ Change diagonal every three strides
- ☐ Change speeds within a gait: fast/slow trot, fast/slow walk
- ☐ Know arena directions (track left/right)
- ☐ Perform emergency dismount at walk/trot
- ☐ Run up stirrups and loosen girth after ride

Other Skills:

- ☐ Ride bareback at the walk/trot
- ☐ Trail Ride with instructor not leading horse - balance up/down hills, keep horse from eating etc.

‡ Level III : Intermediate Horsemanship

Students reaching this level have a better understanding of horsemanship, horse handling, and riding skills, demonstrating that they can properly lead, groom, tack/un-tack on their own and have the ability to walk, trot and canter independently. At this level, students demonstrate a solid seat and leg position while maintaining control of their horse. Students will be able to execute complex patterns and be expected to demonstrate control and balance at all three gaits.

Leasing: Students at this level are eligible to lease horses from TCR due to their ability to ride and care for their horse independently.

Riders have knowledge of and are able to demonstrate all of the skills set in Level I and Level II

Horsemanship:

- ☐ Consistently puts away and cleans tack after use
- ☐ Maintains a clean work area
- ☐ Able to complete simple barn chores, cleaning stalls, buckets, sweeping
- ☐ Understanding of advanced equine behavior; example: fear response, habit formation
- ☐ Understanding of behavior shaping, reward and punishment and pressure application
- ☐ Knowledge of bits and biting for individual horses
- ☐ Identify and correctly use artificial aids; example: whip, crop, spurs
- ☐ Mastery of parts of the horse, colors, markings, and parts of tack

Handling:

- ☐ Able to properly catch and turn out a horse
- ☐ Understand how and why to cool out a hot horse
- ☐ Safely lunge a horse for preparation to ride
- ☐ Execute simple groundwork exercises, moving the horse in a circle, turning the forehand and hindquarters away
- ☐ Independently saddles/bridles horse in advance of lesson time

Horse Care:

- ☐ Knowledge of first aid, doctoring cuts, application of ointments and simple bandages
- ☐ Able to take vital signs and knowledge of normal range
- ☐ Ability to identify daily management chores and requirements for horse care, stall cleaning, clean water and feeding practices
- ☐ Some knowledge of nutritional needs for horses; example: forage needs, protein, grain and beet pulp uses

Riding Skills: (able to demonstrate these skills)

- ☐ Properly adjust stirrups while mounted
- ☐ Properly tighten girth while mounted

- ☐ Master control at walk and trot
- ☐ Canter on the rail with control and balance
- ☐ Maintain correct riding position with solid leg position and a following hand
- ☐ Demonstrate transitions between gaits at a designated place, accurately and using all aids
- ☐ Riding with various rein lengths
- ☐ Posting without stirrups for an extended time
- ☐ Able to complete stretching exercises at all gaits
- ☐ Demonstrate control at the canter, working in a seated and two-point position
- ☐ Able to perform circles and patterns at all three gaits
- ☐ Understanding of leads, balancing through turns
- ☐ Developing an understanding of collection and contact
- ☐ Developing an understanding of lengthening and shortening strides
- ☐ Able to complete an obstacle course with all three gaits
- ☐ Perform simple lead changes across the arena
- ☐ Jumping preparation - able to complete poles course with correct two-point, diagonal, etc.
- ☐ Back in a straight line - 5 steps

⚡ Level IV: Advanced Intermediate

A rider who has advanced to this level has taken lessons for many years and is comfortable at all three gaits. This rider may have experience in many disciplines, but has begun to specialize in a specific discipline. This rider may be actively competing in their chosen discipline. This rider is capable of riding several different types of horses and can independently care for a horse.

An Advanced Intermediate rider has an independent and balanced seat and has excellent body control. This rider will be working towards riding less schooled horses and may be learning to assist with training.

Student is consistently in good standing with the TCR riding program and is a role model to all riders. Student presents horse for lessons with good grooming, no mud, eyes and nostrils cleaned and tack in excellent condition. Student may begin to assist in teaching lessons and is able to completely handle horses independently in varied situations both on and off property.

Horsemanship:

- ☐ Correctly prepares horse for a formal occasion including bathing and clipping horse
- ☐ Rider can discuss and demonstrate ability to teach a level 1 student how to prepare a horse to ride, tack up, groom and basic handling
- ☐ Can describe different types of padding and their uses
- ☐ Have an understanding of stable safety including pasture safety and stall/arena safety

Handling:

- ☐ Load and unload horses from a trailer
- ☐ Can safely blanket and unblanket horse

Horse Care:

- ☐ Has knowledge of body conditioning score and can identify differences in horses
- ☐ Can identify and discuss different types of grain and feed types
- ☐ Understands and can identify good and bad feed and water
- ☐ Can correctly identify a horse who has had recent farrier work
- ☐ Correctly wrap a polo wrap
- ☐ Describe how to treat minor wounds
- ☐ Discuss signs of thrush

Riding Skills: *(able to demonstrate these skills)*

- ☐ Explain tack choices for riding specific horse including explanation of saddle, padding and bit
- ☐ Can discuss a plan for riding, has a defined plan for warm up, working, stretching and cooldown for horse and rider
- ☐ Demonstrate stretching exercises for rider at the walk and trot
- ☐ Knowledge of and demonstration of a half halt

- ☐ Perform figure eights at varied gaits with the correct bend
- ☐ Ride without stirrups in all gaits and with transitions
- ☐ Adjust stirrups while mounted
- ☐ Tighten girth while mounted
- ☐ Obtain posting diagonal without looking
- ☐ Correctly ask for and obtain correct lead
- ☐ Identify and use different contact types - long rein, loose rein, light contact and contact
- ☐ Developing flying lead changes
- ☐ Knowledge of lateral work and benefits
- ☐ Ask for and complete shoulder in & haunches in at the walk
- ☐ Knowledge of correct aids and demonstrate leg yield at the walk
- ☐ Halt and remain motionless for 5 seconds
- ☐ Demonstrate turns on the haunches
- ☐ Correctly canter/lope through a series of correctly spaced canter poles
- ☐ Able to ride a balanced and correct USDF training level test

Jumping Skills:

- ☐ Ride a gymnastic of several elements demonstrating correct position
- ☐ Ride a course of 6-7 crossrails demonstrating correct leads and identifying distances
- ☐ Understands correct release over fences

Other Skills:

- ☐ Understand safety precautions for trail riding
- ☐ Understand safety procedures when a rider falls off

‡ Level V: Pre-Advanced

A Pre-Advanced rider has demonstrated the ability to care independently for a variety of horses and may be working toward a professional career in the equestrian field. They have knowledge of numerous disciplines, however may compete or focus on one. They have the skills to work within the training scale and improve the horses they ride.

A Level V rider may begin to gain experience teaching less experienced riders under supervision and demonstrate responsible and considerate riding. Furthermore, the skills in Level V demonstrate excellent horse knowledge and becoming an educated horseman. They have experience with vet work and extensive stable management skills.

Horsemanship:

- ☐ Identify basic leg confirmation faults
- ☐ List and discuss 5 disciplines, their goals and some judging points of each
- ☐ Have an understanding of the development of rider's chosen discipline and can discuss all aspects of foundation
- ☐ List ways of checking helmet fit and the importance of each
- ☐ Understand and locate emergency information posted in the barn
- ☐ Able to discuss and identify 6 major confirmation qualities desired for specific discipline and reason for those
- ☐ Identify color differences within shades: tobiano/overo, dun/buckskin, palomino/cremelo
- ☐ Identify different breed types and characteristics
- ☐ Be able to recognize fit of a snaffle bit
- ☐ Have a formal understanding of the anatomy of the fore and hind legs of the horse including major bones, joint, tendons and ligaments and issues that may arise in areas
Discuss major dental issues and problems they may cause; example: overbite, underbite, parrot mouth cribbing
- ☐ Design and implement a 15 minute ground lesson for Level 1 students
- ☐ Demonstrate a proper safety check
- ☐ Describe and complete a basic tack fit for saddle for chosen discipline

Handling:

- ☐ Ability to lunge any horse and give reasons for doing so
- ☐ Able to discuss and correctly give a plan for a conditioning program for a horse
- ☐ Able to identify differences and reasons for doing long/slow work or short/fast work
- ☐ Recognize major confirmation faults of a horse being presented and how those might affect the usability or suitability of chosen discipline

Horse Care:

- ☐ Explain reasons for worming and some symptoms of internal parasites
- ☐ Correctly wrap a standing wrap

- ☐ Know and implement health care schedules including vaccinations, farrier work and dental work
- ☐ Know vital signs and acceptable ranges for respirator and heart rate
- ☐ Understand reason for Coggins Test
- ☐ Recognize good or bad shoeing as well as some corrective techniques
- ☐ Have an understanding of major lameness issues including ringbone, bowed tendon, feet issues, sprains, arthritis, splints
- ☐ Measure and record equine vital signs at work and at rest
- ☐ Discuss the 6 classes of nutrients required for equine nutrition
- ☐ Explain 5 common supplements and their uses
- ☐ Explain reasons for floating teeth
- ☐ Explain major equine diseases, known causes and treatment; example: colic, laminitis/founder, insulin resistance, influenza, strangles, tetanus, encephalomyelitis, rhinopneumonitis, heaves, choke, skin and tooth problems, West Nile virus, and rabies

Riding Skills: *(able to demonstrate these skills)*

- ☐ Demonstrate a 20 meter circle and a 10 meter circle with correct geometry and bend
- ☐ Have an understanding of the Training Scale and demonstrate knowledge by using vocabulary
- ☐ Work mount at walk, trot and canter changing direction in all gaits with demonstration of smooth transitions and balance
- ☐ Demonstrate geometrically correct serpentine
- ☐ Halt Square
- ☐ Correct aids for leg yield at the trot
- ☐ Correct aids for shoulder in/haunches in at trot
- ☐ Knowledge of mount's stride and can identify if horse has forward rhythm and balance
- ☐ Demonstrate a lengthening and shortening of stride
- ☐ Ask for and maintain correct leads on straight lines
- ☐ Explain and set correct distances for trotting poles and cantering poles
- ☐ Demonstrate different types of seat: full, driving, light, half and galloping
- ☐ Consistently demonstrates a following hand with contact suitable for selected work and training of horse

Jumping Skills:

- ☐ Ride a gymnastic with several elements demonstrating correct position and release finishing with an oxer of 3'0
- ☐ Has ability to walk courses including knowing striding for lines
- ☐ Can develop a plan for desired jumping course of 8-10 fences

Other Skills:

- ☐ Able to handle horses in varied terrain including water crossings and steep hills
- ☐ Ride safely outside of arena in a group

⚡ Level VI: Advanced

Advanced Level riders have demonstrated excellent horsemanship, riding ability, and would be prepared to enter into a professional career with horses. A rider at the Advanced Level impresses a professional. They are able to fully and completely care for a horse from stable management, nutrition and veterinary care and would improve a horse's way of going with correct, effective riding.

An advanced rider has selected a discipline and demonstrates mastery of the skills required for the discipline and is competitive in their selected arena. The rider improves every horse they work with effective cues and use of tools to improve balky, hesitant, young or mistreated horses.

Horsemanship:

- ☐ Can discuss and implement nutrition and conditioning plan for a horse with a set goal including competition or body condition score
- ☐ Plan and implement a 30-min flat riding lesson for a Level 1 or 2 student
- ☐ Discuss and describe action for snaffle bit, curb bit and pelham bit
- ☐ Discuss major illnesses or diseases and ability to describe symptoms and basic care

Handling:

- ☐ Perform and complete a complete trailer safety check
- ☐ Demonstrates ability to drive trailers and ensure comfort of horses for long or short hauls
- ☐ Perform standing wraps, shipping wraps and polo wraps
- ☐ Have knowledge of natural horsemanship groundwork and discuss pressure and release as it relates to working a horse

Horse Care:

- ☐ Understand reasons for and types of body clipping
- ☐ Discuss all aspects of leg and hoof anatomy
- ☐ Discuss presented horse's confirmation including suitability for discipline, positive points, negative points, and can identify 8 leg faults.
- ☐ Demonstrate taking of vital signs and acceptable levels
- ☐ Discuss emergency procedures for colic, puncture wounds, eye injuries and major and minor lacerations
- ☐ Perform a morning or night check of facility including feeding procedures and health checks of horse

Riding Skills: (*able to demonstrate these skills*)

- ☐ Selects effective stirrup length for chosen work; example: flat, jumping, outdoor riding etc.
- ☐ Demonstrates a fair, following hand at all gaits and transitions
- ☐ Ride lateral skills at walk, trot and canter:

- ☐ Shoulder in
- ☐ Haunches in
- ☐ Leg yields
- ☐ Half passes
- ☐ Travers
- ☐ Walk pirouettes
- ☐ Turning on the forehand
- ☐ Turning on the haunches
- ☐ Ride figures at walk trot and canter including figure 8, serpentine, loops, shallow serpentines
- ☐ Ask for correctly and demonstrate flying lead changes across the diagonal
- ☐ Demonstrate correctly balanced counter-canter
- ☐ Discuss how mount is going in current ride using the Training Scale as talking points
- ☐ Demonstrate galloping position for different pace
- ☐ Has knowledge of when to use different seats from driving-half seats
- ☐ Can correctly explain how to assist with balky horses, forward horses, horses who lack in straightness, spookiness and other common training issues
- ☐ Can correctly explain acceptance of the bit and how to improve self carriage in horses
- ☐ Demonstrate a deep or classical riding position with correct stirrup length
- ☐ Ride a USDF Dressage test at Second Level
- ☐ Can correctly alter work for level of horse and implements the training scale to horse's abilities

Jumping Skills:

- ☐ Demonstrate correct jumping position over crest of jump, on approach and landing of jump
- ☐ Develops correct and adjustable jumping strides in the canter
- ☐ Correctly and appropriately describe how to school a horse through refusals, run outs, rushing and bolting
- ☐ Demonstrate a correctly ridden jumper round with balanced turns, related distances and aids for maintaining pace at a height of 3'3
- ☐ Explain distances for ground poles and reasoning for those poles
- ☐ Has knowledge of distances, related distances and setting fences
- ☐ Show correct use of a release/following hand over fences
- ☐ Explain a plan to introduce horses to jumping and how to improve jumping style and ability
- ☐ Cross Country: Has knowledge of different fences and varied types of questions as well as differences in riding styles from Jumpers to XC

Other Skills:

- ☐ Show consideration for riding alone or within groups and maintains safety in all situations



05:

LEASING, PURCHASING + BOARDING

TCR Lease Program

Leasing a TCR lesson horse is an exciting opportunity for riders and a service we provide to our students. Leasing is a step towards horse ownership without the inherent risk or overhead.

Leasing pays for a portion of the horse's care and keep at the facility and in exchange, reserves the horse for your use for 1/2 of the horse's normal work.

TCR offers partial leases, which include riding three days/week (typically two lessons and one independent practice ride). Lease horses are available for students in our riding school and are matched according to the rider's goals, horse's abilities, and program availability. An instructor, head trainer, and Lynn will all be involved in the selection of a lease horse.

Leases are typically signed on a 120-day basis, with a commitment to the horse and lease for 3 months at a time. During this period, we may decide to continue the lease, move to another horse, or move towards a horse purchase, depending on the rider's goals. If your horse is unavailable due to lameness/illness, we will provide another horse for the short term. If a problem persists, we will evaluate to determine if adjustments need to be made.

TCR Lease Eligibility

A rider must be at Level III to be considered for a lease. Riders must be able to independently handle horses on the ground and in their paddocks, independently tack/untack and walk and trot in the indoor arena supervised by an adult. Trainer and Instructor will provide guidelines for practice rides, including cantering approval, trail riding, pole work, and bareback. As always, there is no jumping at TCR outside of a lesson.

TCR Lease Package

Includes your reserved horse for two lessons/week, plus a weekend practice ride (normally Sundays).. Lesson fees are reduced as the horse usage fee is removed from lesson cost.

Make-Up Rides

Leasing is a commitment to your selected horse. If you cannot make a practice ride, you forfeit that practice ride. However, TCR will do our best to accommodate one make-up ride every six weeks if it is possible within the horse's scheduled workload.

Responsibility

Leasing also entails partial responsibility to your selected horse. TCR staff expects communication on any problems you see with your horse and we expect above and beyond the normal riding lesson care (care of bedsores, etc). It is also a commitment to care for your horse's equipment, including cleaning their tack biweekly, proper storage, and cleaning up after yourself and your horse. TCR always supports riders in knowing/learning what to do for their horse.

We will hold riders accountable for holding up their end of the agreement. If TCR sees that a rider is not ready for the responsibility, we may suggest it is not the right time for the rider to lease. For complete lease details, see the TCR Lease Agreement.

Full Horse Lease

Leasing an off-property horse indicates that you, the leasee, take over full responsibility 100% of the time, and get the benefits of owning a horse without actually obtaining ownership. Costs are significantly higher for this increased level of commitment. Beyond paying a monthly or yearly lease fee, you also take over care of the horse including boarding, insurance, vet care, etc. For details on those costs and care, please see the “Guide to Purchasing a Horse” in the following section.

Full lease horses are not commonly offered at TCR, however they occasionally arise. Most often, horses are obtained through head trainer, Becca, in alignment with the horse purchasing guidelines and a full lease is signed for a year.

Guide To Purchasing a Horse

TCR Agent: Rebecca Caulfield

There are infinite benefits to owning/leasing your own horse, but it's important to understand the financial investment associated with taking this step. You will want to consider the **costs associated with purchasing**, as well as the **cost of horse ownership**, which are outlined below.

Horse ownership is the right step for a rider who would like to further their commitment to riding. TCR can only provide horses up to a certain level, which equates to the 2' jumping height. A rider can progress indefinitely with lesson horses but will plateau as far as height and opportunities if that is their only option. Due to the limitations of the business, TCR can only provide limited leases, and does not allow TCR horses to travel off property.

At TCR, by Full Leasing or Owning their own horse, riders are able to show off-property, learning to travel and show around the area and even the country, progressing to cross-country, if that is the rider's goal.

TCR understands that this is a huge undertaking, but your riding team, including Lynn (Owner/Barn Manager), Becca (Agent/Trainer) and the rest of our staff are here to make the transition as easy as possible. We respect this huge, overwhelming step for you and your finances and we are here to help.

Finding the Right Horse

As tempting as it is to try to rush this process, please rest easy knowing Becca is working tirelessly on your behalf to source the correct horse for you. It may take days or several months. You will receive weekly/bi weekly updates about the horse search and information on how many people Becca is in discussions with. You may send horses found on Dreamhorse/Facebook etc. and Becca will use her process to vet listings. PLEASE do not contact trainers directly. Becca will handle all communication.

Trial

Agent will only set trial rides/trial opportunities for horses that are within the range of purchasing. Horses will have full background checks before arriving at the facility, including appropriate age, experience, and previous vet work. The buyer is responsible for any and all horse expenses during a trial period, including but not limited to: temporary boarding, training costs, farrier fees, vet fees, medications, hauling, supplements, incidentals and agent fees. Thank you for trusting your Agent to find the correct horses for your and/or your rider.

⌘ Costs Associated with Purchasing

Budget for Purchasing

The first step is determining a budget for the purchase price of your new horse. There are many factors that influence the price of a horse – ability, age, experience, location and more. Together, we will determine the right criteria for your horse and set a budget range. Typically, the purchase price starts at \$10k and goes up from there. In addition to the purchase price, there are many other costs associated with a full horse lease or purchase, which are listed further below.

Final Purchase Price of the Horse

The listed horses will have an initial asking price. If the owner is open to negotiation, there may be a different purchase price. Similar to buying a house, the purchase price will depend on demand, motivation for selling, the Prepurchase exam, and more. The final price is the purchase price of the horse, which is the amount you pay to the seller.

- Note about Full/Off-Property Leasing: The process and costs remain mostly the same. The “purchase price” is the lease fee for the year, set by the owner, usually apx $\frac{1}{2}$ to $\frac{1}{3}$ of the horse's market value. Upon signing a lease, the Leasee accepts full responsibility of the horse's living expenses, equipment etc.

Commission Fees

Becca's price for acting as agent is 15% or \$500 whichever is more, of the asking price of the horse. For the horse that you purchase this includes:

- Sourcing horses via my network
- My time going to try out the horse
- Background research on the horse including ownership, vet history, living history etc.
- Attendance at Prepurchase Veterinary Exam (this may be virtual if horse is out of state)
- Communication with the seller on negotiation of price
- Setting the horse up at TCR: nutrition, training schedule, lesson schedule and communication with Barn Manager at TCR to ensure horse is settled

Agent Fees

For any horse tried but NOT purchased:

- Day Fee – \$200+ Travel Expenses (full day away from TCR/travel)
- $\frac{1}{2}$ Day Fee – \$100 (local trial of horse)

Hauling

Becca Hauling Fee:

- Hauling 1 horse: \$50 + .75/mile + tolls
- Hauling multiple horses: \$25+ .50/mile + tolls divided

Professional Hauling Fee (prices are general, not promised):

- Generally \$1/mile + fees
- Local: Typically \$200-\$300 for Denver Area
- Out-of-State Estimates: Florida \$1,800-\$2,300, Arizona \$1,300, Idaho \$1,100

Prepurchase Exam

The vet will act as an inspector, looking over your new horse to find any expected maintenance or things to be aware of regarding care. This is not a pass/fail mission, but a fact finding mission. They will provide a baseline for your horse's health on the day of the exam. It is then up to Buyer and Agent to decide if this baseline is an appropriate starting point for the intended activity of the horse.

Agent will act as the single intermediary between vet and Buyer to help decide if the findings during the exam are acceptable to move forward. If at all possible, Agent will be present for the exam or will be in full contact with the vets during the exam.

Base price is usually \$1000+ (including x-rays at ~\$50/view), however this will vary depending on how many diagnostics are needed/desired. The buyer is responsible for this expense.

‡ Cost of Horse Ownership

Monthly Boarding at TCR (as of Jan 2023)

- Stall Board/Turnout = \$1,000/month
- Paddock Board = \$940/month
- Paddock Turnout = \$100/month

Includes: Blanketing, Hay, Barn Grain, Beet Pulp, Stall/Paddock Care, Feeding Supplements

Supplements

Purchase is owner's responsibility - TCR will feed

Farrier Work

Horse shoes every 6-8 weeks: \$125-\$150 paid directly to Farrier

Vet Expenses

Expected Annual Care:

Performance injections

- Minimum of \$500-\$1,000/year

Spring Vaccinations and Routine Maintenance (March/April)

- 5 way vaccinations, rabies, teeth floated, coggins, flu/rhino, strangles

Fall Vaccinations and Routine Maintenance (approximately \$500, 2x year)

- Flu/Rhino, Teeth Checked

Deworming 4 times/year

- \$35 paid to Trainer (Trainer Purchases and Administers)

Unexpected Care: (\$0-\$10,000)

Horses have too many unexpected ailments to list, however some broad examples include but are not limited to:

- Cuts/lacerations/injury
- Colic: on-site treatment/hospitalizations
- Communicable viruses/infections

Equine Insurance

Agent will assist with setting up insurance

For unexpected care, TCR highly recommends insurance for your equine partner. This covers loss of the value of the horse (mortality). You can also purchase major medical for different limits. The cost of this is based on the value of the horse you purchase, however, as an example, a \$15,000 horse may have the following:

- Major medical \$10k + full mortality = \$1,100 annual premium

Equipment/Gear

Becca will send a list of tack and equipment needed for your horse, but there will be several large expenses over the year following the initial set up costs.

- Major Expenses
 - Saddle: ~\$2,000-\$5,000
 - Other Tack: ~\$1,000
 - Blankets: ~\$150 x 3
- Training Rides

A novice rider will need support from a Trainer to keep your horse at optimal performance. This is a trainer assisting with horse's training.

 - \$50/Session 2-8 times/month paid to Trainer
- Miscellaneous
 - Chiropractic
 - Horse Showing
 - Riding Lessons

Boarding at TCR

Boarding at Triple Creek Ranch is customized to each horse and owners' needs and as a staff we pride ourselves on keeping our horses as healthy and happy as possible. We have several living options to suit your horse's living preference and lifestyle. Lynn cares for each horse as if it was her own, meticulously tracking lifestyle, health, cold weather care, and all that goes into making a happy equine partner. Feed programs at TCR are highly customizable and your horse will always have enough for their lifestyle and workload.

Note: Boarding at TCR includes a requirement to be in a training program, whether it be lessons or training by our head trainer for a minimum of two contacts/month.

Boarding Options

- Lesson Barn Stall: This charming 15 stall barn has two tack rooms and provides your horse with a cozy stall and daily turnout in our large group turnouts*. Stalls are 12' x 14'.
- Indoor Arena Stall: (waitlist) Horses live in spacious 12' x 14' stalls and hang their heads over Dutch doors while watching lessons and riding. Two tack rooms provide plenty of space and daily turnout in group herds make for happy horses*.
- Paddock boarding: (waitlist) Paddocks at TCR are large enough for constant movement, socializing over safe fencing and a shelter. Most paddocks are one horse size but we have larger options as well.

****Note: Turnout groups for stall horses are assigned by gender and are in a large pasture. Horses are fed lunch and turned out in the mornings and brought in at noon or later. We pair horses by personality and watch for horses' safety in the event that play gets too rough.***

All above options include:

- High quality hay four times/day
- Provided grain in afternoon:
 - 14% grain (Strategy)
 - Beet pulp
 - Impact Senior
- Supplements and daily medications as provided by owners (Smartpaks preferred)
- Owner provided grain, if different than barn
- Daily blanketing/fly protection
- Daily cleaning
- Shavings (basic amount provided) owner may provide more, if preferred
- Waters emptied and cleaned
- Blanket bags in front of stalls
- Use of Tack rooms, space for storage trunks, and crossties
- Access to 3 arenas (indoor groomed daily, outdoors 3 times per week)
- Use of lounge for coffee, hot cocoa, and relaxing

- Use of wash rack and warm water
- Trail riding on 64 acres
- Trailer parking
- Assistance with care teams. We have excellent relationships with top vets, farriers, and alternative practitioners to support you and your horse, or bring your own.
- No outside trainers allowed

Community:

TCR has a unique culture made up of people who have the same mindset when it comes to riding and a love of horses. We believe that coming to the barn should be the least stressful part of the day. We have a wonderful group of riders and owners who work as a team, believe in our values, and share a mutual respect. Triple Creek Staff does not tolerate any “barn drama” and any issues will be addressed appropriately. We are all here for the love of the horse and our passion.

TCR often has social events that we invite our community to, including bonfires, parties and more. Take advantage of our many programs to get more involved in our TCR family.

Additional Services:

- Veterinary care including medication administration beyond one daily oral meds, bandage changes, hand walking etc.
- Highly customized retirement, rehab or senior care can be arranged through head trainer and Lynn. We are happy to work as a team to provide extra loving care above our normal boarding options.



06:

HELPERS + VOLUNTEERS

Saturday Helper Program

At TCR, we provide the unique opportunity of inviting students to come out on Saturdays and spend time as a “Barn Helper”. We believe in developing students into well rounded horsemen who can care for the whole horse, not limiting education to 60 minutes of riding time.

The program is overseen by Lynn McChesney and helpers spend the entire day caring for the facility’s 65 horses, helping with Saturday riding lessons, and performing general tasks around the facility. This is an education focused day where participants develop life skills such as leadership, teamwork, confidence, and work ethic.

Expectations

Horsemanship is an important part of riding and care of the horse goes beyond riding lessons. Students who show a desire to spend more time at the barn develop work ethic are perfect candidates. However, the program is demanding and students are expected to work independently, take direction, and be accountable.

Eligibility of Helpers

To be approved to be a Helper, parents should contact Lynn at lynntriplecreek@gmail.com for consideration. This is a working position and we rely on consistency of attendance and willingness to work. Basic requirements are:

- 9 years of age or older
- Commit to a minimum of 2 Saturdays/month
- Attendance from 9:00AM–5:00PM, Saturdays

Benefits

Helpers who have spent time committed to the program have many benefits such as building their resume, getting work recommendations, as well as opportunities for learning about training horses and additional riding time. There are also limited opportunities to eventually work into paid positions.

TCR relies on our Barn Helpers to be leaders and share their knowledge and skills with our newer riders. We have students who are college age and adults who look back fondly at their time as helpers as being their first job. Time spent caring for our beloved horses is priceless for our development of students and as adults.

Summer Camp Volunteers

Camp Helpers is an extension of our Saturday Helper program where advanced Beginner riders and above are invited to volunteer with our Summer Camp Program. We have 5-7 weeks of camp throughout the summer + mini-camps. Helpers are a valued component of the program.

Expectations

Camp helpers are students who are capable of tacking and untacking a horse, catching a horse, and leading a horse while a camper is riding. They will assist the instructor in the arena by leading a lesson horse, helping their camper have a positive experience, and ensuring they learn the basics of horsemanship. Camp helpers also have the opportunity to teach different stations during the camps, including chores, ground lessons, and fun activities. Helpers must understand that this is a working position and they will be assigned a role at camp and be accountable to be at their best.

Eligibility of Camp Helpers

- 9 years of age or older
- Times: 8:30AM-12:00PM or 2:00PM, Monday-Thursday
- Able to independently catch, tack up, untack, and lead a lesson horse
- Approval by Lynn or Becca. Email lynntriplecreek@gmail.com, if interested
- Ideally committed to 2 or more camp sessions

Benefits

Camp Helpers are students who want to spend their whole summer at the barn. They want to live and breathe horses on their time away from school. They have a desire to teach new horse lovers and to share time with their friends and community. Camp helpers gain life skills such as responsibility, teaching skills, confidence, and teamwork. There are limited paid positions in the camp helper program for our Lead Helpers and some opportunities for extra ride time.



07:

GEAR LISTS + RESOIURCES

Basic Riding Gear

Here you will find a listing of some of the required gear for riding safety and suggestions for a successful start to your riding education.

Required before beginning lessons

- Riding Helmet*
- Paddock Boots (English)
- Half Chaps (English)
- Breeches

**Helmets must be professionally fitted before use and adjusted properly at all times.*

Helpful Purchases:

- Riding Gloves
- Shirts for Layering
- Mud Boots/Insulated Boots
- Riding Socks
- Casual Riding Belts

Lease and Owner Gear

To properly prepare you for fully leasing or ownership of a horse, here is the basic list of equipment for ownership. Lynn and Becca are happy to support you on advice for companies and even accompany you to the store for purchasing.

Horse Equipment/Needs

- 3 Blankets: Sheet, Midweight, Heavy Weight. All waterproof and turnout style.
- Grooming Kit
- 3- 5 gallon water buckets
- 3 bucket hangers
- Equine First Aid Kit
- Coat conditioner
- Bathing Supplies
- Supplements from Smartpak
- Husky Trunk for storage in aisleway
- Husky trunk for blanket storage if horse lives outside
- Other: Likit, salt block

Tack

- Saddle (usually a jump saddle)
- Girth
- Bridle/Bit
- Halter/Lead Rope
- Jump Boots
- Saddle Pads
- Half Pads
- Stirrups
- Stirrup leathers

These are the basic needs for riding and caring for your horse. You will quickly discover that this list is not exhaustive, but is a solid start. When you have determined with your trainer that you are ready to travel off-property with your horse, Becca will provide your family with a separate travel-specific equipment list.



08:

SHOWING WITH TCR

Onsite Schooling Show Information

Horse shows are an opportunity for students to demonstrate their current skill level. These shows are designed to allow students to progress through the events, called classes, to compete against other riders of similar abilities.

TCR students are provided a unique opportunity in our lesson program to learn the basics of horse showing without leaving the property and participating in the very same arenas they take lessons in. This provides them with skills and knowledge they will carry with them as they progress up the levels of showing.

⚡ Show Types

- **Hunter Jumper Shows** begin at leadline (the instructor leads the horse) all the way to jumping large fences. Many students learn about showing in the walk/trot division where students walk and trot around the arena to demonstrate their position and their lovely horse. They are perfectly suited to providing and achieving goals for students as they progress. Any student can participate at their given ability.
- **Dressage Shows** are a “test” or a pattern of movements and start with students being able to walk and trot their horse independently and work through simple movements. Dressage works its way up through levels and the movements that get increasingly more difficult as the levels progress. Feedback is given on a score sheet and riders can do 1-3 tests during each show.

⚡ Dress Code

Showing attire is an important aspect of horsemanship. Judges like to see a rider take pride in his or her horse as well as their own appearance, also called “turnout”.

- **Student, Minimum Required:** Tan breeches (riding pants), personal helmet, polo shirt or show shirt and paddock boots with half chaps. Hair in a bun.
- **Student, Optional (but traditional) Dress Code:** Tan breeches, hairnet, personal helmet, white show shirt with collar/stock tie, tall boots, black/solid dark hunt coat.
- **Horse Preparation:** Students will be required to come to TCR the night before the show to clean their tack and prepare their horse for the following day's show. Horses need to be bathed and clipped. Manes and tails neatly done and braided.

⌘ What to Expect and Where to Be

- **Friday Schooling Night:** Students should be at the barn for Schooling Night generally from 3:00–6:00 (or after school). This time will include time to clean their horse and tack and generally prep for the morning. This typically includes snacks and lots of social time.
- **Show Day Saturday:** Students should plan to arrive at the barn early, around 7:30am. They will be given an opportunity to warm up their horse before the show, to get a feeling for the atmosphere, give last minute preparations to their horse, and generally enjoy the day. Classes start at 9:00am and generally are complete around 2:00 depending on the class they are completing in and the number of spectators.

⌘ TCR Showing Costs

- **Coaching Fees** (*to the Coach – usually paid via check or Venmo directly to the instructor*)
 - \$75 – Includes Show Day coaching and Schooling Night
- **Horse Usage** (*to TCR*)
 - Pay your rider's current lesson fee – Includes use of horse for Friday and Saturday
- **Show fees for Hunter Jumper Shows** (*paid on the day of the show to the office*)
 - \$15 – Office Fee
 - \$15 – EMT Fee (for onsite EMT)
 - \$15 – Per Class student is entered in (typically 2–5)
- **Show Fees for Dressage Shows** (*Pre-registered*)
 - \$25 Class Fee (Per Test)
 - \$25 Office Fee

Coach's Note: Showing is an investment in your student's goal setting and riding achievements and is like the "Game Day" for students. It is an opportunity to demonstrate to friends, family and most importantly themselves what they work on weekly. Riders develop skills such as working under pressure and building confidence in themselves. No matter the outcome, ribbons or struggles, EVERY SINGLE student walks away having learned from their show. It truly is an incredible experience.

Examples of Horse Show Attire/Turnout



Eventing and Showing Off-Property

Eventing Explained

Eventing is a triathlon type sport in which one horse and rider combination compete in three disciplines for a combined score. The three disciplines featured in Eventing are Dressage, Cross Country and Show Jumping. While Dressage and Show Jumping are stand alone sports in their own right, the only way to participate in Cross Country (jumping solid fences and questions over terrain and distances) is through Eventing.

Eventing originated as a sport in the military with each of the three disciplines showcasing a specific skill set for horse and rider. Dressage stems from the parade aspect of the Calvary, Cross Country imitates battle readiness and bravery, and Show Jumping illustrates the careful, athletic ability of jumping fragile fences.

The sport of Eventing has traditionally been one of the more affordable sports, accepting of any breed, age, and supportive of all participants. These ideals are in line with the TCR mission and values, foster a healthy competitive rider, and support life skills outside of riding.

⚔ Eventing at TCR

Triple Creek has a long history of supporting Area IX (our region) with eventing, and has always had a small cross country course and used to hold full trials! Becca Caulfield is our head trainer and has been passionate about the sport of Eventing and especially developing riders and horses for safety and successfully competing in the sport.

While we do attend Dressage and Jumper shows for traveling, these are in supplement to the Horse Trials for the USEA (United States Eventing Association). A rider at TCR who has competitive goals will thrive if their goals are in the sport of Eventing.

Triple Creek Eventing

Triple Creek Eventing is the team of riders and supporters who travel to the off-site shows, clinics, and USEA events, competing or not. We are known in our region for our supportive enthusiasm and safe riding. We are incredibly proud of our team, coached by Becca Caulfield.

Setting Goals for Eventing

1. Riders who are fully leasing or own their own horse are eligible for competing off-property. TCR has determined that our lesson horses are better supported by staying on property and helping develop riders at home. Becca is happy to help troubleshoot options to help riders meet their goals.
2. Riders who are working on their level 4-6 are working towards being proficient enough for off site schooling and showing.
3. Riders who have shown commitment to their horse, team and riding. Riders who uphold the TCR mission and values.

4. Riding off property requires a significant time and commitment from parents or supporters.

Traveling

There are several considerations for showing off property and costs include the following:

- Hauling: provided or arranged by trainer
- Entry fees: \$50-250+/weekend
- Coaching fees: start at \$75/day
- Stabling fees: ~ \$250/weekend
- Equipment: Additional equipment for cross country, stabling, hauling, after care, etc.
- Rider/Support accommodations, travel and expenses for weekend

****Trainer is not responsible for travel plans or accommodations of humans. She is solely responsible for horse transport and health.***

What to Expect

A typical off property show day includes a full day of packing the trailer the day before, then loading the horse trailers with horses between 5:30am and 7:00am, generally. Parents typically drive at the same time or meet us at the show grounds.

After arrival and check-in, our priority is caring for the horses, standing at the horse trailer, and waiting for their turn in the show arena. Parents generally bring snacks, camp chairs, and support their rider by ensuring they are rested, fed, and in a positive, competitive mentality. Becca, of course, supports these efforts but parents are crucial support.

Show days typically have very slow moments of waiting and then frenzied activity, however it is all part of the process when attending these shows. Students can expect to learn patience, resilience, and develop a competitive mindset.

Off-property showing is an extensive commitment as far as time and finances go, however it is an opportunity to challenge oneself and their horse, to step outside of your comfort zone and to develop lifelong learning and memories. Talk to coach Becca today about beginning your journey towards this exciting opportunity.



09:

RIDER WAIVER + SIGNATURE FORMS



Triple Creek Ranch

4255 Nelson Road Longmont, Co 80503 303-444-4291

2023 HORSE USE/LESSON/CAMP AGREEMENT AND LIABILITY RELEASE FORM

PLEASE READ CAREFULLY BEFORE SIGNING. SERIOUS INJURY MAY RESULT FROM PARTICIPATING IN THIS ACTIVITY. TRIPLE CREEK RANCH DOES NOT GUARANTEE YOUR SAFETY. Warning: Under Colorado law, an equine professional is not responsible for an injury to or the death of a participant in equine activities resultant from the inherent risk of equine activities pursuant to section 13-21-119, Colorado Revised Statutes.

This agreement includes all TCR Instructors as Independent contractors working for TCR: Becca Caulfield, Lynn McChesney, Taia Greco, Kate Fleming, Lauren Craig, Danielle Olson, Madison Ritsch and any substitute instructors that TCR hires. This agreement includes all TCR helpers and volunteers that help with lessons or summer camp.

REGISTRATION OF RIDERS AND AGREEMENT PURPOSE. By signing this agreement, I and the parent or legal guardians thereof if a minor do hereby agree to hire or borrow from Triple Creek Ranch a horse, tack and equipment or to use Triple Creek Ranch facility (Triple Creek Ranch) and/or take instruction for the purpose of horseback riding today and on all future dates. _____ (Initial here)

Rider name: _____

Date of Birth (if under 21): _____

Does this rider have a physical and/or mental health conditions, problems, and/or disabilities which may affect his/her ability to safely ride a horse? Yes _____ No _____ If yes, describe here: _____

Release of Liability of Covid 19: I agree not to hold Triple Creek Ranch liable for contraction or exposure of Covid 19 as a rider, camper or parent. _____ (Initial here)

-
- A. **Cancellation and No Show Policy.** I understand that Triple Creek Ranch requires 24 hours in advance for cancelling any scheduled lessons or signed up activity. Failing to do so may be a charge of the full lesson fee or activity and payment will be due prior to scheduling next lesson or activity. This will also apply to not showing up for lessons. It's important that you arrive on time for your lesson! Arriving late for lessons puts the lesson behind for the students that arrive on time. If you arrive late you may not be able to participate in your lesson. Your instructor will contact you if your lesson is being canceled due to weather. If you do not hear from your instructor your lesson is being

held. We have a wonderful indoor facility for riding during winter weather. [REDACTED]
(Initial here)

- B. **AGREEMENT SCOPE AND TERRITORY AND DEFINITIONS.** This agreement shall be legally binding upon me the registered rider, and the parents or legal guardians thereof if a minor, my heirs, estate, assigns, including all minor children, and personal representatives and it shall be interpreted according to the laws of Colorado. If any clause, phrase or word is in conflict with state law, then that single part is null and void. The term "horse" herein refers to all equine species. The term "horseback riding" herein refers to riding or otherwise handling of horses or ponies, whether from the ground or mounted. The term "rider" herein refers to a person who rides a horse mounted or otherwise handles or comes near a horse from the ground. The terms "I", "me", "my" shall herein refer to the above registered rider and the parents or legal guardians thereof if a minor. [REDACTED] (Initial here)
- C. **ACTIVITY RISK CLASSIFICATION** I understand that horseback riding is classified as RUGGED ADVENTURE RECREATIONAL SPORT ACTIVITY, and that there are numerous obvious and non-obvious inherent risks always present in such activity despite all safety precautions. Rider does not have any physical limitations that would prevent him/her from taking horseback riding lessons. [REDACTED] (Initial here)
- D. **NATURE OF STABLE HORSES.** I understand that Triple Creek Ranch chooses its lesson horses for their calm dispositions and sound basic training as is required for use as riding horses for beginning riders. Yet, no horse is a completely safe horse. Horses are 5 to 15 times larger, 20 to 40 times more powerful, and 3 to 4 times faster than a human. If a rider falls from horse to ground it will generally be at a distance of up to six feet, and the impact may result in injury to the rider. If a horse is frightened or provoked it may divert from its training and act according to its natural survival instincts which may include but are not limited to: stopping suddenly; changing directions or speed at will; shifting its weight: bucking, rearing, kicking, biting, running from danger. [REDACTED] (Initial here)
- E. **RIDER RESPONSIBILITY** I understand that upon mounting a horse and taking up the reins the rider is in primary control of the horse. The rider's safety largely depends upon his/her ability to carry out simple instructions, and his/her ability to remain balanced aboard the moving animal. I agree that the rider shall be responsible for his/her own safety and that of an unborn child if the rider is pregnant. [REDACTED] (Initial)
- F. **CONDITIONS OF NATURE.** I understand that Triple Creek Ranch is NOT responsible for acts, occurrences, or elements of nature that can scare a horse, cause it to fall, or react in some other unsafe way. Some examples are: thunder, lightning, rain, wind, water, wild and domestic animals, insects or reptiles which may walk, run or fly near or bite or sting a horse or person; and irregular footing on out-of-door groomed or wild land which is subject to constant change in condition according to weather, temperature and natural and man-made changes in landscape. [REDACTED] (Initial here)
- G. **CARRY-ON OBJECTS AND SHARP NOISES.** I understand that riders must not carry items which may fall, blow away, flap in the wind, bounce, or make sharp noises, possibly scaring a horse, and also must not carry sharp or pointed objects in their pockets which could cause injury in a fall. Riders must not make sharp loud noises,

such as screaming or yelling, which may scare a horse. [REDACTED] (Initial here)

- H. **ACCIDENT/MEDICAL INSURANCE.** I agree that should emergency medical treatment be required, I and/or my own accident/medical insurance company shall pay for ALL such incurred expenses. I hereby authorize Triple Creek Ranch to provide emergency medical care authorization or transportation for me or for my child. [REDACTED] (Initial here)
- I. **PROTECTIVE HEADGEAR/FOOTWEAR/RIDER GEAR.** I understand that Triple Creek Ranch requires the use of a helmet for all students when riding at all times, and provides SEI certified STM Standard Equestrian Helmets for use by students who do not own a helmet. All Triple Creek Ranch helmets are regularly checked to follow safety guidelines. Triple Creek Ranch's helmets may not be a perfect fit for each rider's head and while these helmets may reasonably be expected to prevent or reduce the severity of some of the wearer's head injuries in the event of an injury to the head, use of these helmets does not eliminate the possibility of head injury. TCR requires riders to purchase their own personal SEI helmet after 2 lessons. I release all liability from TCR if fall occurs and injury happens while using TCR helmets. Please note, your initials signifies understanding that the above applies to TCR footwear and rider gear provided by TCR. [REDACTED] (Initial here)
- J. **LIABILITY RELEASE.** I agree that in consideration of Triple Creek Ranch allowing my participation in this activity under the terms set forth herein, I the rider, for myself and on behalf of my child and/or legal ward, heirs, administrators, personal representatives or assigns, as well as any sibling, family member, friend or person brought with onto TCR property; whether there to view shows, lessons, camp events, or any visit to TCR property, do agree to hold harmless, release and discharge Triple Creek Ranch, its owners, independent instructors, volunteers, agents, employees, officers, directors, representatives, assigns, members, owners of premises and trails, affiliated organizations insurers, and others acting on its behalf (hereinafter, collectively referred to as "ASSOCIATES") of and from all claims demands, causes of action and legal liability, whether the same be known or unknown, anticipated or unanticipated, due to Triple Creek Ranch's and/or its associates ordinary negligence; and I do further agree that except in the event of Triple Creek Ranch's gross and willful negligence. I shall bring no claims, demands, actions and causes of action, and/or litigation, against Triple Creek Ranch and its associates as stated above in this clause, for any economic and on-economic losses due to bodily injury, death, property damage sustained by me and/or my minor child and/or legal ward in relation to the premises and operations of Triple Creek Ranch, to include while riding, handling, or otherwise being near horses owned by or in the care, custody and control of Triple Creek Ranch, whether on or off the premises of Triple Creek Ranch. [REDACTED] (Initial here)



SIGNER STATEMENT OF AWARENESS

I/We, the undersigned, have read and do understand the foregoing agreement, warnings, release and assumption of risk. I/we further attest that all facts relating to the applicant's physical condition, experience, and age are true and accurate.

Signature of Rider

Date

If under 21:

Signature Of Parent, Guardian #1

for

Name Of Rider #1 (Please Print)

Date

Signature Of Parent, Guardian #1

for

Name Of Rider #2 (Please Print)

Date

Signature Of Parent, Guardian #1

for

Name Of Rider #3 (Please Print)

Signature Of Parent, Guardian or Spouse #2 (for above listed riders)

Date

CONTACT INFORMATION:

Email: _____

Home Phone: _____

Address: _____

Cell Phone: _____

EMERGENCY CONTACT:

Name: _____

Relationship: _____

Phone: _____



EMERGENCY MEDICAL RELEASE

I give any member of the staff of Triple Creek Ranch or its authorized representative permission to provide emergency medical care and/or transportation for me, or for my child(ren), and I agree that should emergency medical treatment be required, I and/or my own accident/medical insurance company shall pay for **ALL** such incurred expenses.

This release covers the following individuals:

_____ Name	_____ Date of Birth
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_____ Name	_____ Date of Birth
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_____ Name	_____ Date of Birth
---------------	------------------------

_____ Signature	_____ Date
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Printed Name

Home Phone: _____

Cell Phone: _____

Other Phone: _____

Alternate Emergency Contact: _____
Name Phone

Insurance Company: _____

Group or Affiliation: _____

Policy # _____

In the event of emergency care would you like to be routed to Boulder or Longmont?

Please list any medicines that would be of concern in case of emergency:



CONTRACT FOR YOUNG RIDERS AND PARENTS

In an effort to create a learning environment for your child that is safe and fun, the policies listed below have been put in place. Please sign, date and return this contract to Triple Creek Ranch.

Please be aware that all of our rules are designed to provide a safe environment for your child. At all times, children must be respectful and follow any directions given to them by all instructors or staff members of Triple Creek Ranch.

- Upon arrival, all children under 18 must check in with a trainer, and also check out before departure.
- Arrive 30 minutes ahead of scheduled lesson/ride time in order to tack up your horse. Allow roughly 30 minutes after your lesson to untack, clean, and put all equipment back in its proper home. Students who arrive late may not be allowed to participate in their lesson.
- Your instructor will contact you if your lesson is being canceled due to weather. If you do not hear from your instructor, you should assume your lesson is being held.
- Adults should sign-in riders using the proper instructor's log-in sheet and submit payment each and every time they have a lesson.
- Before a rider leaves the premises, they must properly clean and store all of the equipment they used, clean the areas they used, and then check out with the trainer.

In addition to the Young Rider Contract, the following Barn Rules must be followed. Thank you for your cooperation.

- DRIVE SLOWLY down the driveway and into the barn parking lots. Be cautious of horses, children, and small animals. If you are caught speeding on premises, you will be fined \$50.00.
- Do not drive in between the two barns. This area is reserved for horse traffic, veterinarians, and horse trailers only. Go around the west side of the barn for parking.
- There is no parking allowed on the north side of the indoor arena (near the port-o-potty).
- Call "door" and "gate" when entering and exiting the indoor arena, especially when raising and lowering the garage doors.
- All riders must have a signed release form before riding or handling horses.
- Helmets are required at all times around the horses, including when going into pastures/pens to get lesson horses.
- Supervision may be required for younger students getting horses from pasture. Check with your instructor.
- No small children or family/friends sitting on horses/ponies.
- No small children, strollers or family members in the alleyway of the barns. Observers must stay in the front of the indoor barn, by the benches to watch their riders. One

member of the rider's family can be with the rider and horse while tacking up. Others must wait outside.

- Children must be supervised and are not permitted to roam around the TCR grounds or on the playground to play alone. Adults bringing children/sisters/brothers/friends must be responsible for those under their care while your child is riding in order to keep them safe from cars, horses, tractors, ponds and any water, and any other dangers on the property.
- Supervision is required at all times around water. No swimming in the ponds or lakes. Do not let children throw the rocks off the dam into the pond.
- Everyone must ask permission to pass a cross-tied horse. To allow another horse to pass your horse, always unfasten the cross-tied horse. Never allow another horse to go underneath.
- Visitors are not allowed to enter any stall, run, pasture or paddock. Use caution when passing horses with their heads out. Not all horses are friendly and most become very excited and may bite near feeding time and turn-out time. Do not feed any of the horses without permission.
- Be respectful and follow all instructions given by instructors and staff of Triple Creek Ranch.
- No dogs are allowed at Triple Creek Ranch other than those belonging to the owner of TCR and those approved by her.
- **Cancellation and No Show Policy.** I understand that Triple Creek Ranch requires 24 hours in advance for canceling any scheduled lessons or signed up activity. Failing to do so may be a charge of the full lesson fee or activity and payment will be due prior to scheduling the next lesson or activity. This will also apply to not showing up for lessons. It's important that you arrive on time for your lesson! Arriving late for lessons puts the lesson behind for the students that arrive on time. If you arrive late you may not be able to participate in your lesson. Your instructor will contact you if your lesson is being canceled due to weather. If you do not hear from your instructor your lesson is being held. We have a wonderful indoor facility for riding during winter weather.

We hope you enjoy your time here at Triple Creek Ranch. Please be respectful of the grounds and barns, we try hard to provide a beautiful facility with excellent care for your horses and your safety.



SOCIAL MEDIA GUIDELINES AND AGREEMENT

Triple Creek Ranch embraces and supports the use of all social media to support our mission statement and values. We encourage the use of social media to build community, to support other riders, and as a learning tool. However, we have a zero tolerance policy if or when social media becomes a tool for negativity.

Guidelines:

1. All posts from TCR community about TCR should support the mission and values of TCR.
2. Any online bullying or use of inappropriate comments is unacceptable and will be handled appropriately.
3. Any posts referencing breaking the rules as stated in the TCR handbook will be addressed. No posts regarding underage drinking or drug use will be tolerated.
4. Posts will support TCR staff, horses, riders, and community members in a positive way.

If an athlete/rider/parent is found to be in violation of these guidelines the following steps will be taken:

- First offense: Written notification to parents and rider with screenshot of questionable post.
- Second offense: Meeting with Owner and Head Trainer
- Third Offense: Penalties as determined by owner and head trainer including but not limited to suspension from lesson program or other TCR programs.

If you are ever in doubt of your online public material, consider whether it upholds and positively reflects your own values and ethics as well as those of Triple Creek Ranch. Remember, always present a positive image and consider your actions impacts for yourself, your team, your family or TCR.

By signing below you accept and acknowledge the Triple Creek Ranch social media guidelines for the community. Also you affirm that failure to follow the above guidelines may result in consequences up to suspension from the Triple Creek Ranch Program.

Printed Name _____

Signature|Date _____